

Welcome to Adminout.co.uk

Our users right to privacy is of key importance to Adminout, we go to great lengths to protect your data. Your data is solely used to improve the service that Adminout and panel members can offer.

Adminout offers sales and administrative services to independent RICS Regulated Chartered Surveyors and surveying practices throughout the United Kingdom. The surveyors and surveying practices have joined our panel and therefore will also require your information.

Adminout is not RICS regulated and are not Chartered Surveyors and can therefore not provide advice on any RICS product. Adminout will provide you with information on our panel members services and can send information that is provided by our panel members.

#### How we store your personal data

Adminout goes to great lengths to protect your data.

We do not send your data to third parties and will not misuse your personal information and data. Adminout stores your personal information and data on secure servers. Adminout must express that the internet is not completely secure, and we can therefore not guarantee that your information when entered on our site is secure. Adminout take no responsibility for any information that is leaked on the internet. By entering your information, you do so at your own risk.

#### Use of your information

Your data will be solely used by the team of Adminout and by our panel members. Our panel members are RICS regulated chartered surveyors and surveying practices that operate local to you. Should you be contacted by Adminout or a panel member it will be to solely engage in business or answer any queries or questions that you may have.

Adminout value you as a customer and aim to deliver the highest standard of customer service. Should you request that Adminout destroy your data this will be done instantly and in accordance with the English Law.

#### Sharing information with our panel members

Adminout intends to only share your information with our panel members. Our panel members would only be sent your personal information and data when you enter into an agreement and wish to use our service in facilitating your survey. By using our website, you are confirming that you would like to use our service, or you are the client of one of our partners/ panel members. By using our website, you do accept that members of our panel can access your information.

#### What information will Adminout hold

Should you use Adminout's contact us page you will enter the following information:

Name, contact number, email address, postal code, service that you have requested and your message.

When you communicate with Adminout by email, any information sent will then be stored with your personal information.

Along with our privacy policy, you should also read our terms and conditions..

If you have any questions in relation to our privacy policy, please gain contact by email on [info@adminout.co.uk](mailto:info@adminout.co.uk)